

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	08	2014	To	31	07	2015

Reference and administration details

Charity name
 Other names charity is known by
 Registered charity number
 Charity's principal address

Friends Of Britannia Panopticon Music Hall Trust
SC029031
113-117 Trongate
Glasgow
Postcode G1 5HD

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robin James Cameron	Chairman		
2	Michael Fraser	Secretary		
3	Tom Malone	Treasurer	01/08/14 – 23/09/14	
4	Graham Hunter			
5	John Douglas Addison			
6				
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20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Tom Malone	Resigned - 23/09/2014

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Trustees are appointed at the AGM by the Board of Trustees

Objectives and activities

Charitable purposes

The purpose for which the Trust is formed is to promote the charitable objects of the Britannia Panopticon Music Hall Trust and in furtherance thereof:

- To support The Britannia Panopticon Music Hall Trust
- To obtain from public benevolence by means of subscriptions, donations, bequests or otherwise, gifts of money or of equipment and other tangible items in order to support the functions of The Britannia Panopticon Music Hall Trust

Summary of the main activities in relation to these objects

Putting on shows and using funds raised from shows to further improve the building
Running charity shop to raise funds for the building

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Achievements and performance

Summary of the main achievements of the charity during the financial period

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Financial review

Brief statement of the charity's policy on reserves

Unrestricted reserves are used to rescue and restore the Britannia Panopticon Music Hall in addition to meeting normal operation costs. Restricted reserves relate to timing differences between receipt of funding and expenditure on restricted projects. Any deficit arising on restricted projects will be funded from unrestricted reserves.

Details of any deficit

N/A

Donated facilities and services (if any)

None

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)		
Date		

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	08	2014		31	07	2015

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	44,050	28,250			72,300	11,397
Loans					-	1,000
Legacies					-	-
Grants					-	-
Receipts from fundraising activities	8,912				8,912	3,042
Gross trading receipts	42,366				42,366	40,857
Income from investments other than land and buildings	33				33	3
Rents from land & buildings					-	-
Gross receipts from other charitable activities					-	-
					-	-
A1 Sub total	95,361	28,250	-	-	123,611	56,299
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	95,361	28,250	-	-	123,611	56,299
A3 Payments						
Expenses for fundraising activities	5,087				5,087	1,768
Gross trading payments	35,232				35,232	35,926
Investment management costs					-	-
Payments relating directly to charitable activities	40,045	12,734			52,779	8,093
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination	1,800				1,800	1,800
Other accounting support	80				80	300
Legal costs					-	-
Other					-	10,272
					-	-
A3 Sub total	82,244	12,734	-	-	94,978	58,159
A4 Payments relating to asset and investment movements						
Purchases of fixed assets		1,200			1,200	
Repayment of loan	1,000				1,000	
Purchase of investments					-	
A4 Sub total	1,000	1,200	-	-	2,200	-
Total payments	83,244	13,934	-	-	97,178	58,159
Net receipts / (payments)	12,117	14,316	-	-	26,433	(1,860)
A5 Transfers to / (from) funds					-	
Surplus / (deficit) for year	12,117	14,316	-	-	26,433	(1,860)

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	1,539				1,539	3,399
	Surplus / (deficit) shown on receipts and payments account	12,117	14,316			26,433	(1,860)
						-	
						-	
	Cash and bank balances at end of year	13,656	14,316	-	-	27,972	1,539

Categories	Details	Fund to which asset belongs		Market valuation	Last year
				to nearest £	to nearest £
B2 Investments					
	Total			-	-

Categories	Details	Fund to which asset belongs		Cost (if available)	Current value (if available)	Last year
				to nearest £	to nearest £	to nearest £
B3 Other assets	Fixtures and Fittings	Unrestricted		5,738		5,738
	Computer Equipment	Unrestricted		566		566
	Computer Equipment	Restricted		1,200		
		Total			7,504	-

Categories	Details	Fund to which liability relates		Amount due	Last year
				to nearest £	to nearest £
B4 Liabilities	Independent Examiner fee	Unrestricted		1,800	1,800
	Loan from member	Unrestricted			1,000
	HMRC	Unrestricted			400
	Utilities	Unrestricted			566
	JM Print & Design	Unrestricted			252
	Total			1,800	4,018

Categories	Details	Fund to which liability relates		Amount due (estimate)	Last year
				to nearest £	to nearest £
B5 Contingent liabilities					
	Total			-	-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

The charity operates an unrestricted fund for general income expenditure and an unrestricted fund for specific projects.

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) X

C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b) X

C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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OSCR

Office of the Scottish Charity Regulator

	Independent examiner's report on the accounts v2						
Report to the trustees/members of	Friends of Britannia Panopticon Music Hall Trust						
Registered charity number	SC029031						
On the accounts of the charity for the period	Period start date				Period end date		
	Day	Month	Year	To	Day	Month	Year
	01	08	2014		31	07	2015
Set out on pages	1 to 7						
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> 1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. 						
Signed:				Date:			
Name:	Tim Alter						
Relevant professional qualification(s) or body:	ACMA						
Address:	Alterledger Ltd						
	Legal House						
	101 Gorbals Street Glasgow, G5 9DW						